

SCIENCE, ENVIRONMENT AND HUMAN HEALTH COMMITTEE CHARTER

JUNE 2018



HUNTER WATER

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1 COMMITTEE NAME

The Committee shall be known as the Science, Environment & Human Health Committee (the “Committee”).

2 PURPOSE

The Committee assists the Board of Directors by providing advice on scientific, environmental science and human health matters and assessment of scientific innovations affecting the current and future operations of the Corporation.

3 OBJECTIVES

In fulfilling its purpose, the Committee’s objectives are to assess and make recommendations to the Board on scientific issues affecting the Corporation, including those relating to the environment and human health.

4 AUTHORITY

The Committee has no executive powers.

In carrying out its duties the Committee shall have the authority to discuss directly with management, internal auditors or consultants any issue within its remit and to request reports, explanations and information on any of the current or proposed activities or procedures of the Corporation.

The Committee is authorised by the Board to obtain outside legal or other professional advice if it considers this necessary, at the cost of the Corporation.

5 DUTIES AND RESPONSIBILITIES

- i. Provide advice to Senior Management and the Board in relation to scientific matters, environmental science and human health.
- ii. Evaluate long term trends of the effects of the Corporation’s operation on the environment and human health and evaluate new scientific data or knowledge that has the potential to affect the environment or human health, including emerging contaminants.
- iii. Evaluate the impact of legislative changes that may impact on the environment or human health in relation to catchments, drinking water, wastewater, wastewater reuse, waste product management, and associated proposed scientific innovations.
- iv. Review the approach to scientific innovations being proposed, including those that may impact on the environment or human health, and evaluate options in line with the Corporation’s strategic direction and risk appetite.
- v. Evaluate and provide guidance on emerging scientific innovations and human health issues that may have impacts on the Corporation’s operations.
- vi. Review and provide input to the Annual Report with a focus on science, the environment and human health.

6 MEMBERSHIP, APPOINTMENT AND TERM

The Committee will consist of at least three non-executive Directors. Only a non-executive Director will be appointed Chair of the Committee.

The Members, the Chair and the term of appointment of each member shall be recommended by the Corporate Governance Committee for endorsement by the Board. Membership will be re-assessed as required taking into consideration the requirements of all Board Committees and the experience and skills of Board Members.

The Committee may invite any other individuals to attend meetings of the Committee, as it considers appropriate.

The Managing Director is a permanent member of the Committee.

7 SECRETARY

A senior manager, nominated by the Managing Director and approved by the Chair of the Committee, will be the Secretary of the Committee.

The Secretary, in conjunction with the Chair, will be responsible for determining the agenda and distributing the business papers to the Committee members prior to each meeting.

The Secretary will also be responsible for keeping the minutes of the Committee and circulating these to Committee members and other nominated parties. The Secretary may be supported in these duties by other management personnel.

8 MEETINGS

The Committee will hold at least four regular meetings per annum and such additional meetings as the Chair may decide in order to fulfil its duties. The Chair of the Committee will report to the Board following each Committee meeting.

9 CONFLICT OF INTEREST

Committee Members must declare their interests, whether perceived, pecuniary or otherwise, in the exercise of their duties.

10 QUORUM

A quorum shall consist of 2 non-executive Board Directors who are Committee Members.

11 ASSESSMENT

The Committee shall review its performance against the Charter on an annual basis and report to the Board.

12 REVIEW OF COMMITTEE CHARTER

The Committee will review this Charter on an annual basis and at such other times as it considers a review to be necessary or appropriate.

Endorsed:	25 July 2018	Corporate Governance Committee
Approved:	28 June 2018	Board of Directors
Last Reviewed:	28 June 2018	Science, Environment and Human Health Committee